



# Manitoba Horse Trials

## Meeting Minutes

Date and Time: December 17, 2024 7:00PM

Location: Virtual

Attendees: Shelagh, Katlyn, Kyla, Katlyn, Judy, Abigail, Melissa, Karla, Deborah

1. Call to order
  - a. Done at 7:02PM
2. Review of Agenda
  - a. No additions/amendments
3. Review of Previous Boards October 2024 Minutes
  - a. Question of the \$5000 that is missing on the treasurer's report- Katlyn will review and confirm, it is likely the \$5000 that is from the grant. The full invoice from Barry is required to be able to submit the final paperwork. Katlyn is working to obtain this.
  - b. Approved by Katlyn
  - c. Seconded by Karla
4. Presidents Welcome Report
  - a. Shelagh knows a local builder who can build corner jumps, **we need to look into EC requirements to see if jumps are required to be built by a course designer or if they can be built by a builder as long as they are done to specs**
  - b. Membership has brought forward wanting to have show jumping and dressage at the MHC grounds this year. This is something for the board to take into consideration when planning this years shows
5. Board Role Assignment
  - a. Membership Chair
    - i. Abigail
  - b. Communications Chair
    - i. Melissa
    - ii. Deb and Judy as committee members
  - c. Marketing Chair
    - i. To be handled under the same umbrella as the communications

- d. Events Chair
  - i. To be handled as a board
- e. Special Events Chair
  - i. To be handled as a board
- f. Volunteer Chair
  - i. To be handled as a board
- 6. Establish Board Meeting Dates
  - a. January 12 4pm - In person Shelagh's House
  - b. February 18 7pm - Online
  - c. March 18 7pm - Online
  - d. April 12 11am - In person Shelagh's House
  - e. May 28 7pm - Online
  - f. July 23 7pm - Online
  - g. Sep 20 11am - In person Shelagh's House
  - h. Oct 26 2pm - In person Shelagh's House
- 7. Establish AGM Date
  - a. Possibly Nov 29/30 - Reach out to Breezy Bend to see available dates, hours and costs - Kyla to reach out
- 8. Establish Show Dates
  - a. May 24/25
  - b. June 21/22
  - c. July 12/13
  - d. September 6/7 \*tentatively depending on if/when the Multi Discipline Team Challenge is running
  - e. Oct 18/19 weather dependant
    - \*\* to be confirmed if it will be a 1 day show, 2 day show, show and clinic etc at the next meeting
- 9. Establish Course Clean Up Dates
  - a. May 10/11 (hold 3/4 for board members)
  - b. June 7/8
  - c. July 5/6
  - d. Aug 23/24
    - \*\*will need to look finding someone to mow or a mower to rent - rental mower we used last year is no longer available
    - \*\*Look at submitting the permits for course clean up from the weekend of cleanup through to the show/clinic that way we can attend to work on the course the full time without worry.
- 10. Review Volunteer Hour Requirements for Members
  - a. This year we will require the volunteer bond to be paid before attending their first event and will enforce this as there were many people who did not pay the bond nor complete their volunteer hours in the 2023 and 2024 season
  - b. For people who submit the bonds via e-transfer November 1st would be the latest date the refunds will be issued. We will try to process these returns as soon as possible once all hours are completed subject to the treasurers availability.

- c. **A tracker to be set up for 2025 volunteer hours in the drive.**
  - d. Last year the requirement was 10 hours per personal membership, 15 hours for a family membership and \$150 volunteer bond . No hourly requirement or bond for the friends of MHT membership- **Kyla motions that this will remain the same in 2025, Judy seconds. All in favour**
11. Review Membership, Schooling and Course Rental Fees
- a. Early bird membership date will be March 31, 2025 - **To be updated on the website**
  - b. Membership - last years pricing:
    - i. Family Membership \$150, Early Bird \$135
      - 1. Household members residing at the same address
    - ii. Senior member \$60, Early bird \$45
    - iii. Junior member \$40, Early bird \$25
    - iv. Friends of MHT membership \$25 flat rate, no early bird
    - v. **Kyla motions for the membership amounts and early bird date to stay the same. Karla seconds. All in favour.**
  - c. Schooling and course rental fees - last years
    - i. Last Years Schooling Fees:
      - 1. Board members and committee members are still required to pay schooling fees.
      - 2. Member \$30 (per horse and rider combo)
      - 3. Non-Member \$40 (per horse and rider combo)
      - 4. Newbie first time \$20
        - a. Don't need to be a member, but can be a member
        - b. First school only
        - c. Rate will stay the same
- Judy motions to change the course user fee to \$20 for everyone, regardless of membership status. Melissa Seconds. All in favour.**
- 5. Annual schooling pass \$300
    - a. Connected to rider not horse \*needs to be stipulated on the website
    - b. Judy motions to change Annual Schooling pass from \$300 to \$200. Seconded by abigail. All in favour**
  - 6. Coach rental fee, \$300 for 4 hours
    - a. Full day \$600, no hourly limit
    - b. Karla motions to change the rental to \$200 for 4 hours and \$400 for the full day. Seconded by Katlyn. All in favour.**
12. Ideas for clinics, fundraisers, etc.
- a. Tabled to next meeting
13. New Business

- a. Review of the second course from Barry: Karla confirmed that Barry did not design a second course last year. Barry is retiring this year. Sarah had a name for a course designer that may be able to come, or Greg Vaadeland from Saskatchewan Horse Trials - maybe will be able to come. Shelagh will reach out to Greg to see if he would be able to come to Manitoba.
  - i. Possibility to see if if people can shadow, if he is willing to have shadows MHC or EC may have potential grant money available to help cover his costs

14. Round Table

- a. Password for the MHT email and drive to be changed - Kyla will organize this and reach out to board members to arrange having everyone signed in

15. Adjourn Meeting

- a. Done at 8:44PM