



Manitoba Horse Trials

Meeting Minutes

Date and Time: Tuesday July 16, 2024 6:30pm

Location: Online - Teams

Regrets: Shelagh, Katlyn, Brianne, Katerine & Judy

Attendees: Karla, Kyla, Shannon, Dione, Caslin & Karen

1. Call to Order
 - a. Done at 6:38pm
2. Review of Agenda
 - a. No changes
3. Approval of May 2024 Minutes
 - a. Approved by Shannon
 - b. Seconded by Karen
4. Reports
 - a. President
 - i. Nothing to formally report
 - ii. Spoke with Manitoba Horse Council regarding the permits for the park. Since becoming more familiar with the process we have been able to obtain the permits quicker
 - iii. Barry would like to come back this fall during course clean up, he believes he may be able to use the wood from the pre-existing jumps that need to be torn down to build new jumps.
 1. There may be 3 or 4 grants that we can apply for to help with Barrys fees. Karla has sent these to Katlyn.
 2. Potential that it may be available as a shadowing opportunity for course designing with EC
 - b. Vice President
 - i. Nothing to report - No questions from the floor
 - c. Treasurer
 - i. Courier fees - no one was able to pick the brochures in time before the printer closed in order to have time for the event. Going forward we will ensure to communicate with all board members to see if anyone may be

available to pick them up or ensure to have them ordered sooner to avoid any additional courier fees.

- ii. Dressage judge fee for meet the fences/clinic day. We were originally quoted based on a few hours, we only needed them for one hour so they charged \$100. In the future when obtaining quotes we will ensure to obtain a base/minimum price.
- iii. Howard wants \$450 for moving the jumps, he was there for 9 hours.
 - 1. This price was not pre-approved, we did not realize what Howard would be charging and there was a miscommunication where some board members believed Howard was donating his time. As Howard spent so much time on the course, did the work, had wear and tear on his machine and spent money on fuel we will move forward to pay Howard the \$450.
 - a. *Idea for the future board to set a pre-approval amount for fees such as course maintenance so they can be paid automatically*
- d. Secretary
 - i. Regarding Horse Council stall booking - there is nothing available online that could show us when stalls are not available ahead of time
 - ii. No questions from the floor
- e. Past President
 - i. Regarding the costs for the TD certification, unsure if MHT would be able to provide additional funding towards the costs of additional shadowing as MHTs funding is limited. MHT could alternatively offer the opportunity to shadow if we have a course designer coming to work on the MHT course
 - ii. The 2nd participant has completed 3 shadows, will be sending in a written update via email
- f. Events
 - i. For the July show we have 24 entries, 4 - intro 13- starter, 4 - pre-entry 1 - entry, 2 - pretraining
 - ii. The last few permits we have not gotten the actual signed permit sent back from the park, assuming this is due to delays on their end.
- g. Special Events
 - i. We don't have eastridge available to cut the grass going forward for the season
 - 1. We will need to rent a lawn mower, \$125 a day from Interlake Rentals, pick up Friday, return it Monday which would be \$375 plus tax. 2 to 3 people will need to be listed on the rental, and those are the only people who will be able to drive the lawn mower
 - 2. **Karen motions to rent the lawnmower from interlake rentals from from friday to monday and which is \$375 plus tax. Shannon seconds. Motion to be voted on in the board chat as we don't have quorum.**
 - 3. As long as the most typically traveled path between the jumps is mowed that is the requirement for insurance
 - 4. **Market the BBQ for the show day, promote pricing and menu ahead of time. Prices should be set by Karen, Brianne and Caslin.**

Promote the e-transfer email for e-transfers to avoid e-transfers being sent in error to the MHT Info email

- ii. There are 9 entries for the Lesa Cafferty Clinic, most entries appear to be newcomers
 - 1. There may be 1 person needing to cancel as there is no stalls available at MHC
- iii. Ensure that MHT info email is the only email that is listed on applications/registrations. No personal emails should be listed on the registrations
- iv. Have been struggling to find someone to run the show jump clinic in September as most coaches are already booked for this date. Idea to change the clinic to being able to book time slots to school the show jump course with their own coach and school in the dressage ring with or without their own coach
- h. Volunteer
 - i. Volunteers are needed for course clean up and the show
 - 1. Have show committee reach out to the volunteer coordinator to confirm if there is any volunteer gaps
 - i. Membership
 - i. We had 3 new memberships in the past weeks, they have been assigned membership numbers and are in the membership spreadsheet.
 - ii. We have 35 total members **shannon to send broken down numbers on membership types ***
 - j. Communications/Website
 - i. Nothing to report - No questions from the floor
 - k. Marketing
 - i. Nothing to report
 - ii. Ensure to market for volunteers, and show canteen
- 5. Preparation for July Derby/Clinic
 - a. What is required to be done - ideal to have most things done by Thursday or Friday night. Karla will be on course thursday/friday night
 - i. Push mowing/weed whacking around the jumps
 - 1. Apparently the MHT push mowers pull start is not pulling out
 - ii. Coordinate with Shelagh to get show jumps to the course
 - 1. Ideally have the show jump course built thursday or friday night
 - iii. Volunteers for dressage ring setup, flagging and decorating - ideally done before the saturday to not interfere with the clinic
 - iv. Checking pathways to ensure they are clear
 - 1. Should be done on the course clean up day
- 6. New Business
 - a. No new business
- 7. Round Table
 - a. Karla to reachout to Eastridge to follow up on the costs for mowing
- 8. Adjourn
 - a. Done at 7:45pm